



# DORSET COUNTY ASA

## Photography & Imaging Policy

Dorset County ASA recognises that parents/guardians generally welcome the opportunity to celebrate and publicise involvement and achievements of their children by taking photos or videos when taking part in sporting events. As an organisation we may also want to photograph, video or stream events to promote our activities and encourage participation.

Dorset County ASA is also committed to providing an environment in which everyone participating in its activities has a safe and positive experience and therefore enforces the Photography Guidance in Swim England's Child Safeguarding Policy and Procedures, Wavepower 2024, at all its events and activities. For further information, refer to <https://www.swimming.org/swimengland/wavepower-child-safeguarding-for-clubs/> pages 94-99. This Policy will be reviewed annually and updated in accordance with current governance standards.

The Dorset County ASA Photography & Imaging Policy is as follows.

### Changing Rooms

- In accordance with Swim England Wavepower Policy, the use of a mobile phone or other image capturing device is prohibited in all changing areas during a Swim England regulated activity.
- Mobile and other image capturing devices may not be used for any reason whatsoever including, but not restricted to, phone calls, messaging, social media, taking photographs or videos and listening to music.
- Individuals who transgress this regulation will be reported to the Swim England SWR Safeguarding Officer and will be subject to appropriate action by Swim England and/or Dorset County ASA (see Appendix 1).
- Consideration may be given to suspension or exclusion from future events and activities held in the name of the Association.

### Poolside

- Mobile phones or other imaging devices are permitted on poolside only by agreement of the venue provider, but photography or videoing is prohibited by Dorset County ASA during an event by all participants including, but not restricted to, coaches, competitors, officials, host volunteers and meet organisers.
- Photography on poolside may take place during an event only by appointment of an official photographer by Dorset County ASA.
- Photography on poolside of competition winners may be permitted on poolside only after presentations have taken place and at the discretion of Dorset County ASA.
- Dorset County ASA reserves the right to take disciplinary action against a club, competitor, or individual for infringement of these policies.

### Spectators

Parents/guardians of participants under the age of 18 years at Dorset County ASA events:

- May take images from the spectator gallery only and should focus on their own children.
- Must avoid including other children in any images, particularly if those images are to be shared with family and friends or through social media platforms.

- Should recognise and respect that other parents/guardians may not wish the image of their child to be taken and shared.

### **The County Association**

Where Dorset County ASA has an official photographer (whether a professional photographer or a member of staff appointed by Dorset County ASA) to record an event and take specific or general images, the County Association will adhere to the protocol specified in Wavepower 2024 (current issue applies). All participants will be advised that a photographer will be in attendance prior to the event and the purpose for which any images will be used. Images will be stored securely on password protected equipment.

### **Consent**

A parent/guardian has the right to withhold consent for their child to be photographed. Children and individuals over 18 years of age also have the right to refuse to be photographed. In accordance with those rights:

- Clubs are required to submit a Photo Consent Form with entries for a Dorset County ASA competition and provide details of any participants who do not give consent to be photographed.
- Parents/guardians are required to provide or refuse written consent for under-18s participating in any other Dorset County ASA activity.
- Individuals may also not grant consent by contacting the County Secretary by email prior to an event or activity ([dorsetasa@gmail.com](mailto:dorsetasa@gmail.com)).
- Where consent is not granted, the County Association will be unable to use your imagery except where required to do so by law or to protect members of the public from serious harm.

### **Concerns**

Swim England encourages all spectators and participants at Swim England regulated events and activities to make themselves familiar with the photography and filming arrangements and to be vigilant during that event or activity.

Should you have any concerns regarding inappropriate or intrusive photography/filming in terms of the way, by whom or where the photography/filming is being undertaken, please bring this to the immediate attention of the Event Manager, the Chief Referee or an appropriate member of the Team Staff appointed by Dorset County ASA for the event or activity.

Concerns will be dealt with according to the Safeguarding Reporting process outlined in Wavepower 2024 (p36). Concerns or suspicions about potential criminal behaviour will also be referred to the police.

### **How to contact us**

To exercise any of your rights, if you have a query or concerns about the DCASA Photography & Imaging Policy, you may contact DCASA at [dorsetasa@gmail.com](mailto:dorsetasa@gmail.com)

**Appendix 1: Transgression of Swim England Wavepower Policy**

1. An infringement of the Swim England Wavepower Policy prohibiting the use of mobile phones and other image capturing devices in changing areas will be managed by the Promoter and Lead Referee on the day and whose decision will be final.
2. Disciplinary action will be applied to any individual, regardless of age.
3. Disciplinary action may range from sanction for infringement of the Code of Conduct up to and including exclusion from future Swim England regulated activities.