

**Dorset County Amateur Swimming Association**  
(Affiliated to Swim England and Swim England South West Region)

Minutes of the County Emergency Management Board 21 October 2021  
held via Zoom.

President	L Jessop [LJ]	Emergency Board	A Smart [AS]
Chairman	R Honeybun [RHB]	Emergency Board	R Holman [RHM]
County Secretary	Mrs D Gibbs [DG]	Emergency Board	Mrs J Beard [JB]
Treasurer	G Griffin [GG]	President Elect	Mrs G Nuttall [GN]

Apologies: None

**21/15 Minutes of Emergency Committee Meeting 2 September 2021**

The minutes of the EMB on 2 September 2021 were accepted as a true record.

Prop: L Jessop                      Sec: A Smart                      Carried

21/15(a) **Matters Arising:** None

21/15(b) **Outstanding Actions:**

E02/20	Ongoing – DCASA Covid Lead to be appointed. [DG].
E06/20	Complete.
E12/20	Ongoing – county admin task calendar. [DG]
E21/20	Ongoing – Dorchester Museum TTSD trophy donations. [DG]
E22/20	Ongoing – digital trophy archive. [DG]
E24/20	Ongoing – home clubs to be contacted regarding PP memorial trophies. [DG]
E29/20	Ongoing – trophy donation by Mrs N Smart to be progressed. [DG]
E31/20	Ongoing – Dorchester Museum Bridport SC trophy donation. [DG]
E33/20	Complete.
E37/20	Ongoing – rules update Dorset Water Polo League. [DG]
E48/20	Ongoing – donation of Echo swimming press cuttings.
A02/21	Complete.
A05/21	Complete.
A08/21	In hand – storage removal. [DG] [RHB]
A09/21	Complete.
A10/21	Complete.
A11/21	Complete.
A12/21	Ongoing – mandatory secondary strobe for L1/L2 meets. [JB]
A13/21	Complete – agenda item.
A14/21	Complete.
A15/21	Complete.

**21/16 County Business Review**

21/16.1 **DCASA storage**

**Action:** DCASA stock relocation to take place first week of November 2021. PA system inherited from TSD needs to be disposed of or sold.

**PMN:** To be referred to the next meeting of the County Association Executive to progress.

**21/17 Treasurer's Report**

21/17.1 Account balances as of 24 September 2021 were as follows: Current £82,974.18; Deposit £19,757.25; Cash £150.00; Tornadoes SD SC £10,247.70; Grand total £113,129.13.

21/17.2 Banking changes at BCS; school to be invoiced on receipt of competition entries.

Prop: G Griffin                      Sec: R Honeybun                      Carried

**21/18 Secretary's Report**

21/18(a) County Business:

i Governance

1. Inclusion in DCASA Policy & Procedure [By-Laws] to ensure equity in opportunity for DCASA clubs to reserve dates for open meets on county calendar and prevent date blocking as follows:
  - i. *The opportunity for affiliated clubs to schedule licensed events in the county shall be equitable.*
  - ii. *No club may schedule more than three licensed L1, L2 or L3 competitions in any one year until all clubs intending to schedule a competition licensed at that Level have agreed dates with the licensing administration officer of Dorset County ASA.*

Prop: A Smart                      Sec: L Jessop                      Carried

2. DNSL Promoters Conditions for 2022 published with addition of note as follows: *"2022 Competition only, clubs will endeavour to ensure that swimmers are selected in the spirit of this competition and comply with the published time limits."*
3. DCASA post of Development Administrator and Website Administrator advertised in September Newsletter; email to club secretaries to follow.
4. DCASA GDPR policy to be updated in 2022 and include management of fixtures and development by agents acting on behalf of DCASA; GG has offered to action.

**Action:  
A18/21 GG**

ii Communications

**Action:  
A19/21 DG**

1. DCASA – 2022 County Affiliation fees submitted to SWR/SE.
2. DCASA – September Newsletter circulated; continuance discussed. Clubs to be surveyed as to interest and website hits to be reviewed.
3. A Mullins – resignation from EMB received.
4. DSSA – AGM to be held 28 October 2021; noted that an agenda item is proposal for dissolution.

iii Membership

Nothing to report.

iv Bursaries

Nothing to report.

v Contracts

Nothing to report.

vi County Competitions

1. Guidance for 2022 County Championships received from SE Swimming Leadership Group. DCASA STC has now finalised programme of events and entry conditions, as per STC Minutes 131021; Masters to be offered entry to 800/1500m events. Agreed no door entry fee or Championships hats for 2022.
2. Littledown NOP revised to apply until October 2022. Maximum permitted numbers are swimmers 350, adults 70, spectator gallery 150. Adult numbers to include on/off poolside meet management, host volunteers, coaches/team managers, and officials.
3. Dorchester LC has confirmed dates for 2002 Championships, Graded Meet and DNSL galas; session timings to be agreed.
4. Quantum Timing test and functioning correctly but replacement parts required; in hand.
5. DNSL 2022 entry condition issued. Applications received from Bridport, Poole, Seagulls, Swim Bournemouth, West Dorset, Weymouth, and Ringwood Seals.
6. DNSL dates at Weymouth requested but not acknowledged; to follow up.

**Action:  
A20/21 DG**

vii Licensing

As report submitted.

viii Trophies

1. Digital library and refurbishment of trophy stock ongoing.
2. Diving trophies returned except for Holland Trophy (Mens Highboard), which remains unaccounted for; no further action for recovery.
3. Solid silver diving trophies to be used as follows. Victorian trophies, the Keith Sawtell Challenge Cup (Mens Springboard) and Darnell Challenge Cup (Boys Springboard), to be offered to Dorchester Museum on loan. The Glover Challenge cup (Girls Springboard) to be considered for reuse or stored.
4. Remaining diving trophies in poor condition; past economic repair. Photos and history of Dan & Beryl Harding Rose Bowl (Ladies Springboard) and Latham Salver (Ladies Highboard) to be recorded in digital library before disposal.

**Action:  
A22/21 DG**

**Action:  
A23/21 DG**

Prop: R Honeybun                      Sec: Mrs D Gibbs                      Carried

21/18(b) Activity:

i National

SE Membership categories to change in name only to Club Train (Cat 1), Club Compete (Cat 2), and Club Support (Cat 3); effective 2022.

ii Regional

As report submitted.

iii County

As report submitted.

