

Dorset County Amateur Swimming Association
(Affiliated to Swim England and Swim England South West Region)

Minutes of the County Emergency Management Board 2 September 2021
held via Zoom.

Chairman	R Honeybun [RHB]	Emergency Board	A Smart [AS]
County Secretary	Mrs D Gibbs [DG]	Emergency Board	A Mullins [AM]
Treasurer	G Griffin [GG]	Emergency Board	Mrs J Beard [JB]

Apologies: L Jessop, Mrs G Nuttall, R Holman.

21/10 Minutes of Emergency Committee Meeting 22 July 2021

Noted that the minutes of the EMB on 22 July 2021 had been accepted as a true record.

Prop: Sec: Carried

21/10(a) **Matters Arising:** None

21/10(b) **Outstanding Actions:**

E02/20	Ongoing – DCASA Covid Lead to be appointed [DG].
E06/20	Ongoing – 2021 Swimming Championships conditions [DG].
E12/20	Ongoing – county admin task calendar [DG].
E21/20	Ongoing – Dorchester Museum to be contacted again mid-2021 regarding TSD trophy donation. [DG]
E22/20	Ongoing – digital trophy archive. [DG]
E24/20	Ongoing – home clubs to be contacted regarding PP memorial trophies. [DG]
E29/20	Ongoing – trophy donation by Mrs N Smart to be progressed. [DG]
E31/20	Ongoing – Dorchester Museum to be contacted regarding Bridport SC trophy. [DG]
E33/20	Ongoing – recovery of Diving Championship trophies. [DG]
E37/20	Ongoing – rules update Dorset Water Polo League. [DG]
E48/20	Ongoing – donation of Echo swimming press cuttings.
A01/21	Complete
A02/21	Ongoing – request for volunteers to under non-core DCASA functions. [DG]
A03/21	Complete
A04/21	Complete
A05/21	Ongoing – awaiting SE information for 2022 County Champs. [DG]
A06/21	Complete
A07/21	Complete

21/11 County Business Review

21/11.1 Usage of Secondary strobe for Infinity Start System discussed. General consensus not to purchase at present time.

Prop: Mrs J Beard Sec: G Griffin Carried

21/11.2 Availability of an accessible secure domestic location for required storage discussed; photos provided of intended facility. Howden quotation of £270.74 for total replacement value of stock awards, regalia, and timing system (£23.3k) with some all-risks cover on AOE; policy start date 1 November 2021. Stock move to be progressed.

Action:
A08/21
DG/GG/RH

Prop: G Griffin Sec: L Jessop Carried

PMN: Counties trophies not included in total replacement value as usually only in storage for a maximum of six weeks annually.

21/12 Treasurer's Report

21/12.1 Account balances as of 31 August 2021 were as follows: Current £94,007.75; Deposit £19,760.09; Cash £150.00; Tornadoes SD SC £10,247.70; Grand total £124,165.54.

21/13 Secretary's Report

21/13(a) County Business:

	i	<i>Governance</i>	Andy Whiting (Masters coach, Swim Bournemouth) has volunteered for DCASA Masters Secretary role. Co-option requested. Prop: Mrs D Gibbs Sec: L Jessop Carried
	ii	<i>Communications</i>	1. DYA Hall, Dorchester – room hire available, maximum 60 persons. 2. Pelican Computing – five months credit applied to Swim-Meet Officials software, next invoice May 2022. 3. SE – full affiliation fees applied to last quarter of 2021.
	lii	<i>Membership</i>	Wessex Diving inactive.
	lv	<i>Bursaries</i>	Nothing to report.
	v	<i>Contracts</i>	Nothing to report.
Action: A09/21 DG	vi	<i>County Competitions</i>	1. 2022 Swimming Champs entry conditions updated as far as possible but awaiting SE guidance on acceptable entry times and qualifying window, coaches aware. Dates at Littledown confirmed. Dates at Dorchester requested but not confirmed. To be progressed. 2. 2022 DNSL gala dates now requested at Weymouth and Dorchester but not confirmed. To be progressed. 3. 2022 Graded Meet competition date requested at Dorchester but not confirmed. To be progressed 4. 2022 Development Comp date at Littledown confirmed. 5. 2022 DNSL entry conditions to be issued. Entry conditions to be amended to reflect that clubs should endeavour to ensure swimmers do not exceed traditional cut off times. 6. Enquiry regarding participation in 2022 DNSL received from Ringwood Seals; agreed.
Action: A10/21 DG			
Action: A11/21 DG			
Action: A12/21 JB	vii	<i>Licensing</i>	1. RLO report for SWR TSC states secondary strobe mandatory for L1/L2 licensed meets. L3/L4 meet conditions required to state whether secondary strobe available but not mandatory. Statement in regard to L1/L2 meets conflicts with SE Officials Group advice; clarification required. 2. Licensing applications to be submitted to RLO no later than sixty days prior to first day of competition. 3. Poole SC cancelled its October Meet due to uncertainty issues over timing system at Dorchester and no referees. 4. Lack of guidance in DCASA policy allows for inequity in opportunity for DCASA clubs wishing to run open meets. RLO confirms it is for CAs to set in-county policy on date allocation and/or number of meets permitted per club to which RLO will adhere. DG recommended By-Law(s) necessary to formalise and be accepted practice. Prop: Mrs D Gibbs Sec: Mrs J Beard Carried
Action: A13/21 DG			
	viii	<i>Officials</i>	Judge 1 training deadlines published.
	ix	<i>Trophies</i>	1. Engraving of refurbished Chain of Office complete; 29 solid silver shields varying in weight, recorded in digital library record for valuation purposes. 2. Dates agreed for handover of all Diving trophies except Holland Trophy (Men's Highboard); no contact details. 3. DG advised old TSD trophies confirmed as beyond economic repair, recommend disposal. Prop: R Honeybun Sec: L Jessop Carried
21/13(b)	Activity:		
	i	<i>National</i>	Tokyo 2021 Olympic Games most successful event for pool swimming for Team GB. Leo McCrea congratulated on 5 th placing in 100m Breaststroke at 2021 Tokyo Paralympics. Alice Tai injured but providing Channel 4 Paralympics commentary.
	ii	<i>Regional</i>	Nothing to report.
	iii	<i>County</i>	First draft of updated DCASA History received. Original agreement of £50 inadequate for additional work and photos required to complete; £100 agreed. Intellectual Property Rights to be confirmed.
21/13(c)	<i>Accreditation:</i>		SE SwimMark/Stronger Affiliation submission dates deferred five to seven weeks, SWR dates to reflect change.
21/13(d)	<i>Welfare:</i>		Nothing to report.
21/13(e)	<i>Development:</i>		Report as submitted. 1. SE Teaching & Education Conference and Awards 29 November 2021, tickets £30.

2. SWR County Treasurers Meeting scheduled for 29 September 2021; more dates to be scheduled if popular.

21/13(f) Disciplines:

Action: i *Swimming*
A14/21 DG

ii *Masters*

Dorchester timing system in need of repair. West Dorset aware and progressing with LC; update required. Unknown if new blocks have been installed and lane rope repair/replacement taken place; to be confirmed.

1. 2021 SWR Masters Open Meet cancelled.
2. Millfield booked 14 November for 2021 SE Masters Inter-County Competition; national event not confirmed by SE but Cat 1s eligible. Karen Yendole undertaking role of Team Selector.
3. Report on DCASA Masters current activity as follows:

Club	No:	Comp	Fit	Activity
Poole	20	11	9	20 returned to pool; a few more currently sea swimming.
Seagulls	14	3	10	Significant losses, need to rebuild. End of August to return to pool.
Swim B'mth	70	Pool 20-25 OW 4 Tri 10	31	All back in training. Core competitive pool swimmers 15.
Wareham	14	4	10	Mid-September to return to pool.
Weymouth	?	0	All	Returned to pool.
Weyport	60	5-10	50	Most currently sea swimming.

RH reported a number of Masters membership requests at Wareham.

4. Interest expressed by SB Masters in participating in 800/1500m events in 2022 County Champs. RLO advised that CAs to determine own entry conditions for participating Masters swimmers. Agreed to incorporate 25/over age group for those events; to be accepted at DCASA discretion. Referred to STC to progress. 2021 Swim England Open Water Festival cancelled.

iii *Open Water*

iv *Water Polo*

1. SWR WP meeting minutes 5 July 2021 inaccurate in regard to DCASA business; apology received. Constitutional rules within which DCASA obliged to operate in the decision-making process formally submitted to SWR WP Cmt with hope expressed that our county rules be respected in future partnership and collaboration; SWR Chair copied in. Matter closed.

2. Expression of interest from Lyme Regis WP in regard to a satellite club. Options outlined; DCASA WP Secretary in contact with Lyme Regis organiser.

21/13(g) *Rules*

Pre-AGM query received in regard to protocol if there are no nominations for all Executive Officer posts; can one Executive Officer undertake two Executive roles? Response from SE insurers Howden as follows: *"From the point of view of liability all roles within a club set up will be covered so long as the individual has the relevant background and training to fulfil that role. Also, one individual can do two executive roles providing they have the relevant background."* Shoman Miah, Senior Broker, Howden Sport & Entertainment, by email 27 August 2021.

21/14 **AOB**

JB confirmed that the traditional face-to-face TK course was still available but of poor economic value. Preferred route was TK theory training online at £5 pp with practical competency signed off on poolside at any competition.

Date of next meeting: 21 October 2021.

President: R Honeybun

Signed:



Date: 21 October 2021