

Dorset County Amateur Swimming Association
(Affiliated to Swim England and Swim England South West Region)

Minutes of the County Emergency Management Board 18 March 2021
held via Zoom.

President	L Jessop [LJ]	Emergency Board	R Holman [RHM]
Chairman	R Honeybun [RHB]	Emergency Board	A Smart [AS]
County Secretary	Mrs D Gibbs [DG]	Emergency Board	A Mullins [AM]
Treasurer	G Griffin [GG]		

20/60 Minutes of Emergency Committee Meeting 18 February 2021

The minutes of the Emergency Board Meeting on 18 February 2021 be accepted as a true record.

Prop: A Mullins Sec: A Smart Carried

20/60(a) Matters Arising:

20/58(a)iii Affiliation renewals report received from Weymouth SC; no response from Bridport Barracudas SC. Weyport Masters confirmed club officers only registered.

20/60(b) Outstanding Actions

E02/20 Ongoing – DCASA Covid Lead to be appointed [DG].
E06/20 Ongoing – 2021 Swimming Championships conditions [DG].
E12/20 Ongoing – county admin task calendar [DG].
E21/20 Ongoing – Dorchester Museum to be contacted again mid-2021 regarding TSD trophy donation. [DG]
E22/20 Ongoing – digital trophy archive. [DG]
E24/20 Ongoing – home clubs to be contacted regarding PP memorial trophies. [DG]
E29/20 Ongoing – trophy donation by Mrs N Smart to be progressed. [DG]
E31/20 Ongoing – Dorchester Museum to be contacted regarding Bridport SC trophy. [DG]
E33/20 Ongoing – recovery of Diving Championship trophies. [DG]
E36/20 Ongoing – recovery of diving trophies. [DG]
E37/20 Ongoing – rules update Dorset Water Polo League. [DG]
E38/20 Complete
E39/20 Complete
E40/20 Complete
E41/20 Complete

20/61 County Business Review

Constitution

- i Proposals for constitutional revisions were presented for discussion. Rules revision effective 18 March 2021 to be ratified by ACM were approved and agreed as follows:
- ii Section 3 Affiliation and Composition; new clause 3.2.1.7: Individuals awarded honorary Life Membership in recognition of long service at County level and who are no longer a member of an affiliated club.
- iii Section 11 Finance; Sub-section 11.1 Accounting; amend clause 11.1.7: The income and property of the Association shall be applied only in the furtherance of the aims and objectives of the Association and no part thereof shall be:
 - 11.1.7.1 Paid by way of bonus, dividend, donation, or profit to any member of the Association, constituent Club, or other individual or external agency or organisation save as for purposes specified in clause 9.3.6 of these Rules; or
 - 11.1.7.2 devolved to individuals, sub-committees or an external agency or organisation; or
 - 11.1.7.3 used for the purpose of underwriting activities or events that are the responsibility of an external agency or organisation; and noting
 - 11.1.7.4 that the aforementioned stipulations apply regardless of affiliation.

Prop: D Gibbs Sec: G Griffin Carried

20/62 Treasurer's Report

1. Account balances as of 26 Feb 2021 as follows: Current £85,816.38; Deposit £19,754.30; Cash £150.00; Tornadoes SD SC £10,247.70; Grand total £115,968.38.
2. Account balances increase due to receipt of affiliation fees; no other income.
3. GG reported that SE Chief Financial Officer recommends two years reserves for organisations with employed staff; Charity Commission advice of three months reserves would have been seriously inadequate in current situation. GG recommended DCASA continues to maintain 18 months reserves.
4. SE 2021 affiliation receipts contracted by 30%.

20/63 Secretary's Report

20/63(a) County Business:

a Governance

1. Co-option of C Pryke as DCASA WP Rep to SWR WP Committee.

Prop: D Gibbs Sec: A Smart Carried

2. DCASA 90th Anniversary website logo for approval; SWR to be advised of Anniversary for SWR Newsletter.

Prop: L Jessop Sec: R Holman Carried

3. 2021 ACM to be progressed; to follow normal procedures.

**Action:
E42/20 DG**

**Action:
E43/20 DG**

ii Communications

Report as submitted.

iii Membership

1. All clubs except Bridport Barracudas have provided affiliation renewals totals.
2. All clubs except BCS have recorded losses from 13-41% with comparable figures for Cat 1/Cat 2 swimmers only.
3. Bournemouth SC and Weyport Masters have registered officers only.
4. Impact of Cat 3 losses, and in particular officials, noted by several clubs.
5. Based on figures submitted, DCASA 2021 membership figures will represent a 30-35% loss in both numbers and income compared to 2020.

iv Bursaries

RHB questioned whether the current DCASA bursary system should be revised; three bursaries per club per annum may be inadequate if clubs need to rebuild and replace lost teachers/coaches and officials. Bursary system to remain unchanged but agreed to supplement with Development Funding made available from ring-fenced TSD funds; to publicise in next DCASA Newsletter. Terms of Development Funding to be agreed; agenda item April meeting.

**Action:
E44/20 DG**

v Contracts

Nothing to report.

vi Competitions

Proposals from DCASA Coaches meeting 5 March submitted. Changes detrimental to or contravening the intended purpose of the County Competition Programme will not be considered. CA remit to provide opportunity to compete at local level; DCASA to take into consideration and cater for the needs of all of its clubs and all levels of swimmers.

vii Trophies

1. Keith Sawtell Challenge Cup and Darnell Challenge Cup to be returned direct to DCASA by 2015 trophy holder (Jacob Cook).
2. Recovery of Holland Trophy (Christopher Long) and whereabouts of Glover Trophy (holder unknown) ongoing.

20/63(b) Activity:

i National

Nothing of significance to report.

ii Regional

Report as submitted.

County

Survey of DCASA clubs renewals undertaken; 20/63(a)iii refers.

iv Return to Swimming

Guidance: As of 13 March 2021 - Clubs v13, Water Polo v9, Operators v11.

20/63(c) Accreditation:

i SwimMark

Nothing to report.

ii Stronger Affiliation

Wessex Diving notified of disaffiliation by SE. Stronger Affiliation completion required before reaffiliation; several issues (including constitution and out of date DBS/safeguarding) to be addressed by club before submission can take place. Club to organise committee meeting to review; DCASA has offered Zoom facility and to attend meeting if assistance required. Recruitment of club administrators is pre-requisite for future of the club.

20/63(d) Welfare:

Nothing to report.

20/63(e) Development:

Report as submitted.

20/63(f) Disciplines:

All disciplines

12 April 2021 provisional date for clubs using indoor pools to return; applies to u18s as of 31 August 2020 only.

- Swimming*
1. British Swimming Management and Performance Implementation group presentation shared by B Alldrick makes no reference to County Championships/county-run events in initial Return to Competition period.
 2. December cohort of Level X Racing resulted in four National medals for top three placings on leaderboard for swimmers at Poole SC.
- Masters*
Open Water
- Report as submitted.
Four Dorset candidates, two each from Poole and Seagulls, registered for L2 OW Coach course. Practical module for L2 OW Coach course 26 June at Vobster Quay.
- Water Polo*
- Minutes of SWR WP Cmt meeting 1 Feb 2021 note that Dorset would not be eligible to enter 2021 SWR WP Champs if no agreement on underwriting Millfield booking deposit in case of cancellation; authority to refuse entry questioned. Closing date for entry 31 May 2021. Venue not booked/permission not given for booking of SWR WP Champs 2021 at Millfield by SWR Management Board.
- 20/63(g) Rules: Nothing to report.

20/64 AOB None.

Date of next meeting: 15 April 2021 via Zoom at 19.30.

Chairman: R Honeybun

Signed:



Date: 15 April 2021