

Dorset County Amateur Swimming Association
(Affiliated to Swim England and Swim England South West Region)

Minutes of the County Emergency Meeting 9 July 2020
held via Zoom

Present

President	L Jessop	Emergency Committee	R Holman
Chairman	R Honeybun	Emergency Committee	A Smart
County Secretary	Mrs D Gibbs		
Treasurer	G Griffin		

20/16 Purpose
To progress County business.

20/17 Minutes of Emergency Committee Meeting 4 June 2020
The minutes of the Emergency Committee Meeting on 4 June 2020 be accepted as a true record.
Prop: G Griffin Sec: L Jessop **Carried**

20/18 Return to Swimming

1. Five-part document published including Guidance to Clubs covering all disciplines to be read in conjunction with Guidance for Operators. Clubs to appoint a Covid-19 Lead and each squad to have a dedicated Covid-19 liaison officer.
2. County survey to be sent to DCASA clubs.

Action: E01/20 DG **Prop: D Gibbs** Sec: R Honeybun **Carried**

3. DCASA disciplines to have a Covid Lead at county level.

Action: E02/20 DG **Prop: D Gibbs** Sec: A Smart **Carried**

PMN: RH, DG, Synchro West/East (C Seall/A Riddington) and Water Polo (F Fowler) to attend County Covid Training webinar 11 August.

20/19 County Business Review

20/19(a) 2020 AGM: Cancelled and deferred to June 2021, annual accounts to be published. Clubs to be advised.

Action: E03/20 DG **Prop: A Smart** Sec: G Griffin **Carried**

20/19(b) 2020 County Competitions:

- i Novice League R3 Cancelled. Top club trophy to be awarded in accordance with results and league points after R2. 'B' final trophy not awarded.
- ii Graded Meet Cancelled.
- iii Synchro Champs Cancelled.
- iv Club Relay Gala Cancelled.
- v Development Competition Deferred from 3-4 October with intention to reschedule year-end depending on SE Licensing stipulations. Safety, financial viability, availability of venue and of officials to be reviewed in accordance with Return to Competition guidance.
- vi Dorset Shield Cancelled.

Prop: L Jessop Sec: G Griffin **carried**

20/19(c) 2020/21 England Programmes:

1. 2021 County Pathway to provide a programme for 2020 cohort of selected 11-year olds and a second programme for 2021 11-year olds to be selected. Both programmes to commence April 2021 with three-camp format. Parents of 2020 cohort to be advised.

Action: E04/20 DG **Prop: G Griffin** Sec: R Holman **Carried**

2. Lead Coaches (2) to be recruited for each of the 2021 Programmes.

Prop: A Smart Sec: L Jessop **Carried**

3. 2021 11-years age group to be selected from results of the 2021 County Championships or from SE Rankings as at December 2020, in discussion with club coaches. Coaches to be advised.

Action: E05/20 DG

- 20/19(d) 2021 Swimming Championships:
- The Swim England Swim Leadership Group has not made any decisions or issued any guidance at present on 2021 County/Regional Swimming Championships. It is anticipated that the format may be restructured, the competition ‘window’ may be altered, and/or entry conditions predetermined by Swim England for 2021. Therefore, the following agreed is provisional and for guidance only.
1. Scheduled dates for 2021 are: 16/17 January (Littledown); 24 January (800m Dorchester); 30/31 January (Littledown); 7 February (1500m Dorchester).
 2. The Championships QTs/CTs table for 2020 will remain unchanged for 2021, but all times will transfer to the next older age group for each event.
 3. Each age group will “carry” its 2020 QT/CT into 2021 (ie a 2020 CT for 11 years will be used as the 2021 CT for 12 years).
 4. The competition qualifying period for 2021 Championships will be from the first day of 2019 Championships (ie as applied for 2020 Championships).
 5. No CTs for the 2021 10 years age group. Where time considerations apply, acceptance to be in accordance with Swim England rankings as at December 2020.

Prop: L Jessop Sec: R Holman **Carried**

Action: E06/20 DG

6. Provisional 2021 Championship entry conditions prepared for licensing.

20/20 Treasurer’s Report

Account balances as at 30 June 2020 are as follows: Current Account £89,418.64; Deposit Account £19,754.30; Total £109,172.94.

20/21 Secretary’s Report

- 20/21(a) County Business:
i Governance

1. Co-option requested of 2019/20 elected officers who have agreed to continue in post until next AGM as follows: Discipline Secretaries – Ray Honeybun (Swimming), Karen Yendole (Masters), Chris Seall (Synchro), Fred Fowler (Water Polo); Regional Representatives – Andy Smart (RMB and Swimming), Karen Yendole (Masters), Gerry Griffin (OW), Chris Seall (Synchro), Chris Pryke (Water Polo); DCASA Roles – Steve Johns (ParaSwim/Disability), Jill Beard (Officials).

Prop: D Gibbs Sec: G Griffin **Carried**

Action: E06/20 DG

2. SWR to be advised of DCASA postholders.
3. Constitution to be reviewed to permit governance by an Emergency Management Board in exceptional circumstances.

Action: E07/20 DG

Prop: D Gibbs Sec: G Griffin **Carried**

- ii Communications As report submitted.
 - iii Membership Nothing to report.
 - iv Funding Nothing to report.
 - v Bursaries 2020-2021 Teacher & Coach bursaries total £100.
 - vi Contracts As report submitted.
 - vii Competitions As report submitted, 20/19(b) refers.
 - viii Eng Programmes As report submitted, 20/29(c) refers.
- 20/21(b) General Activity:
- i National Guidance issued to clubs on land training and open water activity.
 - ii Regional SWR Strategy Plan 2020 published; general mission statement.
 - iii County OW guidelines issued by Swim England and/or coaching rules being ignored.
 - iv Licenced Meets Nothing to report.
 - v Return to Swimming As report submitted, 20/18 refers.
- 20/21(c) Club Accreditation:
- i SwimMark Bridport Barracudas, Tornadoes of South Dorset, and West Dorset SC now SwimMark accredited. In-county total of seven includes Blandford SC, Poole SC, Seagulls SC, and Swim Bournemouth.
 - ii Stronger Affiliation Weyport Masters, Dorset Synchro and Weymouth SC awarded Stronger Affiliation accreditation. Sherborne Storm submitted. Clubs still to submit: BCS, Bere Regis SC, Bournemouth SC, North Dorset Turbos, Wareham & District, Wessex Diving and Weymouth & Portland WPC.
- 20/21(d) Welfare: Nothing to report.

- 20/21(e) Development:
- i Eng Programmes As report submitted, 20/19(c) refers.
 - ii Safeguarding As report submitted.
 - iii Team Managers As report submitted.
 - iv Young Volunteers As report submitted.
- 20/21(f) Disciplines:
- i Swimming As report submitted, 20/19(b) refers.
 - ii Masters As report submitted.
 - iii Water Polo As report submitted.
- 20/21(g) Rules:
- i Club Constitutions Ratification requested of Seagulls SC constitution dated 26 June 2020 approved by DCASA Rules Cmt as 2018 compliant.
Prop: D Gibbs Sec: A Smart **Carried**
 - ii SWR Rules As report submitted.

20/22 AOB

Actions:

- E08/20 RH** 1. Purchase of Zoom video/web conferencing to be reviewed.
- E09/20 DG** 2. DCASA GDPR files/procedure to be reviewed/updated.
- E10/20 DG** 3. Monitoring of administration hours/task allocation coming to year-end. Results to be recorded.
- E11/20 DG** 4. County calendar of administration tasks to be generated.

Date of next meeting: 13 August 2020

Chairman: R Honeybun

Signed:



Date: 9 July 2020