



DORSET COUNTY ASA

SAFEGUARDING POLICY

TERMS OF REFERENCE

Dorset County ASA is committed to an environment in which all children, young people and adults at risk who are participating in events and activities under the jurisdiction of Dorset County ASA have a safe and positive experience. In order to achieve this, Dorset County ASA agrees to:

1. Adopt and implement Swim England's Child Safeguarding Policy and Procedures 2016-19 ("Wavepower") in recognition that the welfare of children, young people and adults at risk is everyone's responsibility.
2. Recognise that all children, young people and adults at risk regardless of age, gender, race, faith or religion, culture or ethnicity, sexual orientation, disability or level of ability have a right to enjoy their involvement in a safe environment and be protected from harm.
3. Promote an environment free from threat of discrimination, intimidation, harassment or abuse and promote equality of opportunity.
4. Ensure that those individuals who work with children, young people and adults at risk on behalf of Dorset County ASA whether paid or voluntary:
 - (a) Have been recruited in accordance with the Swim England Safe Recruitment Policy, and
 - (b) Undertake a DBS check and Safeguarding Course, and
 - (c) Are appropriately trained, and
 - (d) Comply with Swim England's Code of Ethics and Codes of Conduct in accordance with Wavepower, and
 - (e) Provide a positive, safe and enjoyable environment free from harm.
5. Appoint a County Welfare Officer with the necessary skills and training in accordance with Wavepower who will be available to discuss issues of concern on matters of safeguarding and deal with such concerns appropriately and in accordance with Wavepower.
6. Ensure the County Welfare Officer's name and contact details are published on the Dorset County ASA website and are known to all staff, affiliated members and parent of members.
7. Provide all affiliated members and parents of members with the opportunity to raise concerns about the welfare of a child, young person or adult at risk in a safe and confidential manner.
8. Ensure that all safeguarding matters are dealt with in accordance with the guidance for reporting and action as stated in Wavepower.
9. Ensure confidentiality is maintained and in accordance with the best interest of the child, young person or adult at risk.
10. Ensure all information and documentation relating to safeguarding matters are held in a safe and secure manner.